

CAMBRIDGE EAST SCHOOL

Kemureti ki te Rawhiti



Minutes of the Cambridge East School Board of Trustees Meeting held on
Wednesday 6 December 2023 at 6.00pm in the School Staffroom

ITEM	ACTION LIST
<p>Attendance:</p> <ul style="list-style-type: none"> • Present: Hamish Fenemor, Paul Gascoigne, Sarah Nelson, Renae Townsend, Rachel Wallis, Rob Wells, Amanda Joe • Present, but not Board members: Lee Bird, Kathy Mclsaac, Kate Findlay, Jo Baker (minutes) • Apologies: Matt Brown, Pip Burchett 	
<p>Karakia</p> <p>Speaking Rights: Nil.</p> <p>Conflicts of Interest Declared: Nil</p> <p>Minutes of the Previous Meeting: Resolved: P Gascoigne/H Fenemor That the minutes of the previous meeting held on Wednesday, 22 November, be accepted as a true and correct record. CARRIED.</p> <p>Matters Arising from the Previous Minutes: Nil.</p> <p>Open Forum: Nil.</p>	
1. Presiding Member's Report	
<p>As per Board Report. Matters Arising: Nil.</p>	
2. Staff Trustee's Report	
<p>As per Board Report. Matters Arising: Nil.</p>	
3. Principal's Report	
<p>3.1. Finance</p> <ul style="list-style-type: none"> • Creditors: As per Board Report. To be approved via Loomio once all invoices are in and approved by HF (due to early Board meeting). <p>3.2. Enrolments</p> <ul style="list-style-type: none"> • Out of Zone Enrolment Applications: As per Board Report. Resolved: P Gascoigne/R Wallis That the Out of Zone 2024 Year 6 enrolment application listed in the Board Report be accepted, due to being a new staff member's child, and that the Out of Zone 2024 Year 5 enrolment application listed in the Board Report be declined based on our Enrolment Scheme priority and our Year 5/6 classes being at capacity for 2024. CARRIED. 	

3.3. Board Attendance Fees/Allowance

Resolved: P Gascoigne/A Joe

That the 2023 Board Attendance Fee be paid to Board Members and an equivalent Board Attendance Allowance be paid to the Senior Leadership Team. **CARRIED.**

3.4. Property and Grounds

- **2024 Painting Update:** As per Board Report.

- **Roofing Project:** As per Board Report.

Resolved: P Gascoigne/R Townsend: That H Fenemor approaches Greenstone Project Managers for the roofing project, if required. **CARRIED.**

3.5. Personnel

- **Year 1 Leader Appointment:** As per Board Report.

Resolved: A Joe/R Wells: That the Board ratifies the permanent appointment of Rachel McNutt as Year 1 Leader from the beginning of the 2024 academic year. **CARRIED.**

3.6. Data Review

Reading/Writing

As 2023 comes to an end, we have analysed, reviewed and unpacked our literacy data for the year. In reading, 87% of our learners are achieving at or above. Our celebrations in reading are, 85% of our Year 2's have made accelerated gains in their reading and 86% of our Year 5 and 6 learners have made expected and accelerated gains.

In writing, we have 81% of our learners achieving at or above and we are celebrating that approximately 41% of our Year 5 and 6 learners have made accelerated progress with their writing.

2024 Reading Goals:

- Accelerate the achievement rate of our Maaori cohort to reduce the discrepancy with the NZ European cohort, closer to 10%
- Accelerate the achievement rates of our Boys cohort towards the 90% target rate
- Accelerate the rates of our Year 2 and 3 cohorts, aiming for the 90% target rate

2024 Writing Goals:

- To have 85% - 90% of our learners achieving in writing
- Accelerate the rate of Maaori learners, and reduce their discrepancy with the NZ European cohort, closer to 10%
- Accelerate the achievement rates of our Year 4 and 5 cohorts to 80%

Maths

We celebrated our end of year Maths Data Review with 90.8% percent of our students achieving at or above in Maths. This sits just above the threshold of 90 - 95%. Our Maaori learners are tracking 76.4% 'At or Above' this is 28 out of our 36 students. As we move into 2024 we are looking forward to unpacking and implementing the use of Te Mātaiaho (the refreshed curriculum) in Mathematics and Statistics in selected spaces and widen the use throughout the year with alignment to our Learning Ethos. This will also include the review and alignment of our Maths Progressions.

2024 Maths Goals:

- To have 90-95% of our learners operating in the 'At' or 'Above' relevant Curriculum Standard by the end of 2024.
- To continue to reduce the number of students working below curriculum expectations. To reduce this to close to 5%.
- To reduce the discrepancy between the NZ European and Maori students to 10% by the end of 2024.
- To accelerate the achievement of the 2024 Year 4 cohort by reducing the number of students working below curriculum expectations. Our aim is to reduce this number from 11 students to 7 by the end of 2024.

3.7. Policies & Procedures: Nothing to report.

4. Board Administration

4.1. Correspondence (Located in Board Shared Folder):
• Canterbury Education Services Monthly Financial Report

4.2. Things to be Communicated:
• N/A

5. In Committee

The Chair moves "that the Board moves INTO COMMITTEE under Section 48 Local Government Information and Public Meeting Act to discuss...."

- Nil

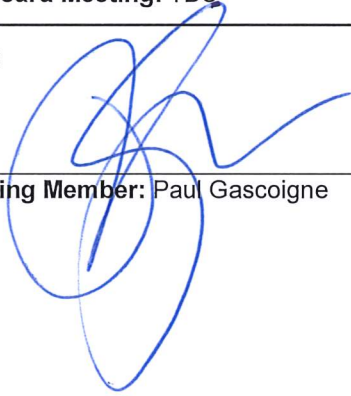
The Chair moves "that the board moves OUT-OF-COMMITTEE"

6. Meeting Closure

There being no further business, the meeting closed at 8.00pm.

Next Board Meeting: TBC

Signed:



Presiding Member: Paul Gascoigne

Date

6/12/23,